



Instructor Getting Started Guide

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ABOUT DAVIS EDGE

Davis Edge is a web-based online quizzing tool, compatible with the latest versions of Google Chrome and Mozilla Firefox, with Safari 10.0.3 or above, and Internet Explorer 9 or above.

This program utilizes responsive design and provides full functionality on Windows, Mac, Android or iOS computer, tablet, or smartphone.

Available Products (as of mid 2019)

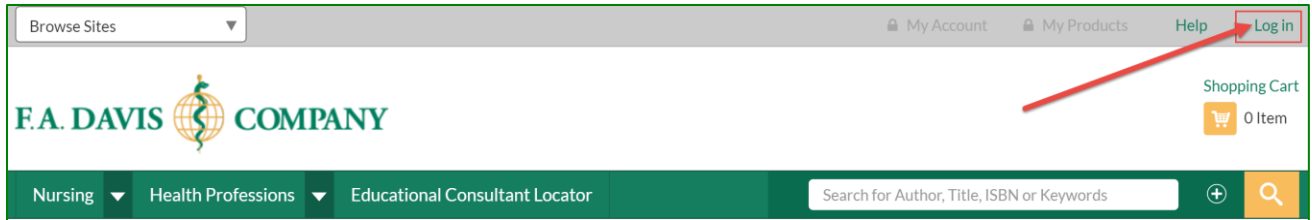
Davis Edge integrates with several F.A. Davis titles, as shown below. The Davis Edge experience and functionality remains similar across our product line, though available features may vary slightly for select titles, which will be addressed in this guide. ★ = coming soon



LOGGING IN / CREATING AN ACCOUNT

Creating an account only takes a moment or two. If you already have an F.A. Davis instructor account, your account credentials will also log you into Davis Edge.

STEP 1 Go to www.FADavis.com and click the **Log in** button in the top right corner.

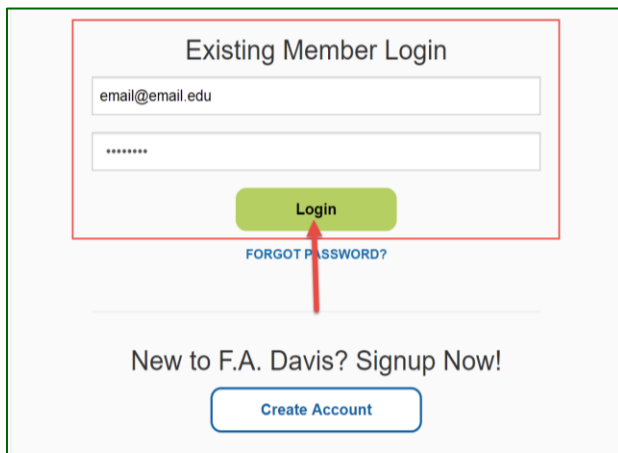


STEP 2

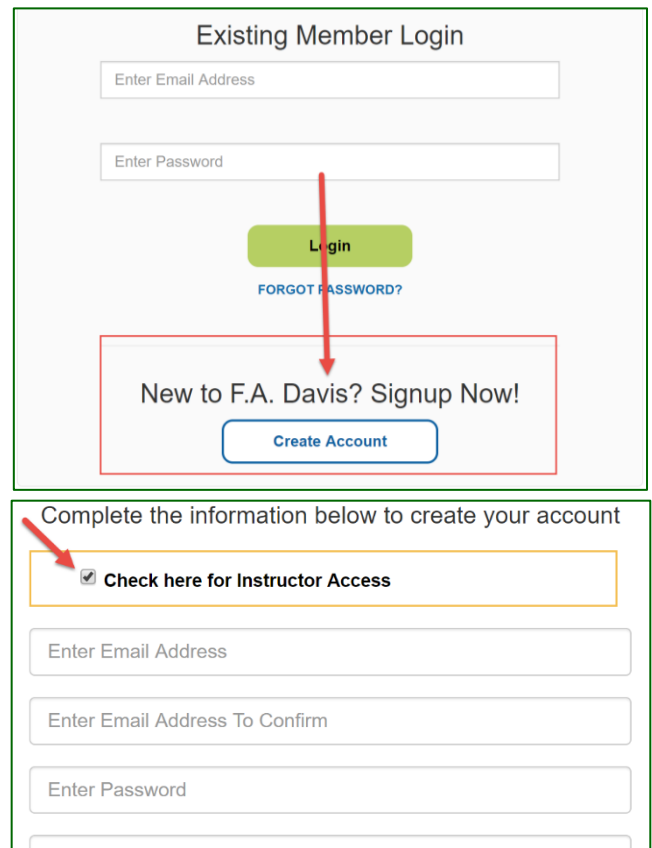
A. Enter your login credentials and click **Login**.

B. If you do not have an account, click **Create Account** and fill in your information.
 Be sure to check off the box for **Instructor Access.

A.



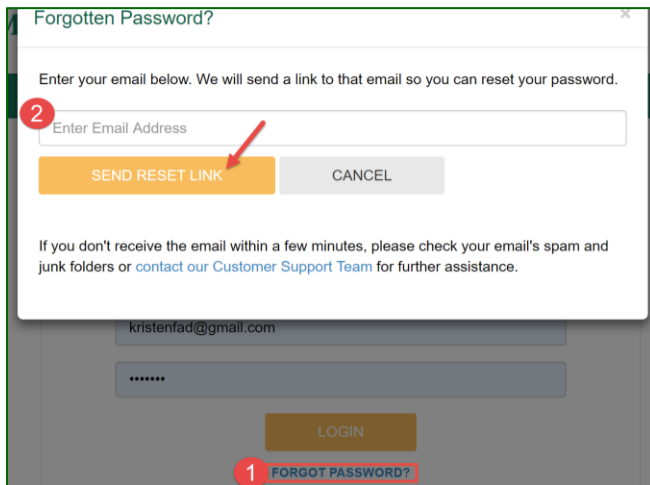
B.



Resetting Passwords

You can reset your password at any time.

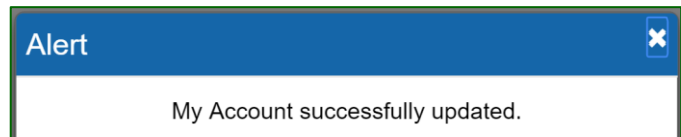
Option 1 Click the **FORGOT PASSWORD?** link on the login page and enter your e-mail address. A link to reset your password will be e-mailed to you. If the e-mail doesn't arrive, please check your spam folder.



Option 2/STEP 1 If logged in, select the **My Account** link at the top right of your page.



Option 2/STEP 2 Enter your new password and click **Save**. After the password successfully updates, a confirmation message will be displayed.



ACCESSING DAVIS EDGE

Once logged in at www.FADavis.com, the “My Products” page will display. Locate your Davis Edge title, and click the **View Resources** link to see available instructor or student resources, including Davis Edge.

My Products

Welcome to our new My Products page!
 You can start here to request ebooks to review for your course, contact your Educational Consultant, or get into your adopted resources quickly. Check back often for new information curated just for you.

[CONTACT MY EDUCATIONAL CONSULTANT](#)

Quick Links
[My Account](#)
[VitalSource Bookshelf](#)
[Contact My Educational Consultant](#)
[Contact Customer Support](#)

My Products View 5

	Psychiatric Mental Health Nursing: Concepts of Care in Evidence-Based Pract ...	ISBN-13 978-0-8036-6054-0	View Resources
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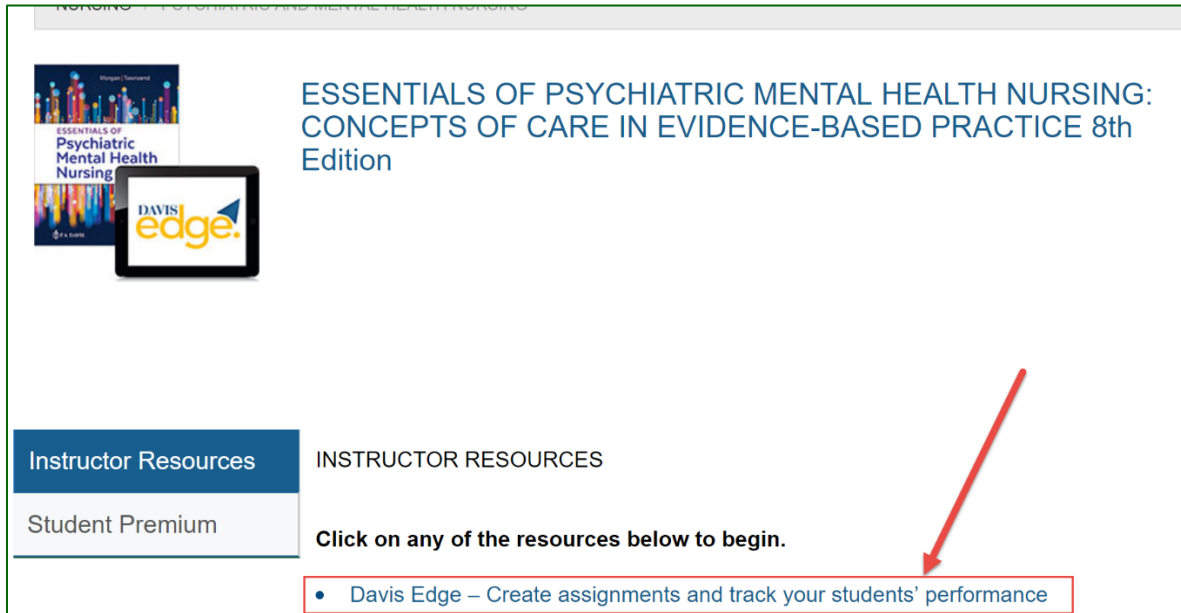
When browsing your Products list, you can adjust the View filter to display 5, 10, 50 or all products you have access to. You can also sort by Access Date (most recent), Published Date (most recent), or Author’s Name (A-Z).

My Products View 5

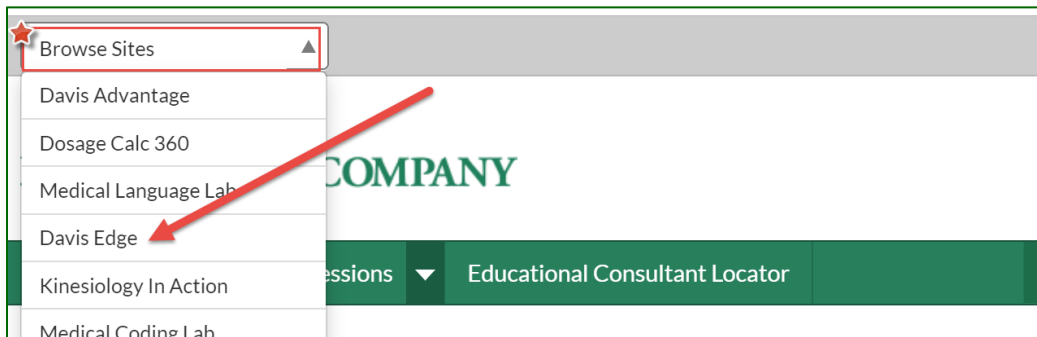
	Maternal-Newborn Nursing: The Critical Components of Nursing Care, 3rd Edit ...	ISBN-13 978-0-8036-6654-2	View Resources
	Pediatric Nursing: The Critical Components of Nursing Care, 2nd Edition	ISBN-13 978-0-8036-6653-5	View Resources

Published Date
 Access Date
Published Date
 Author Name

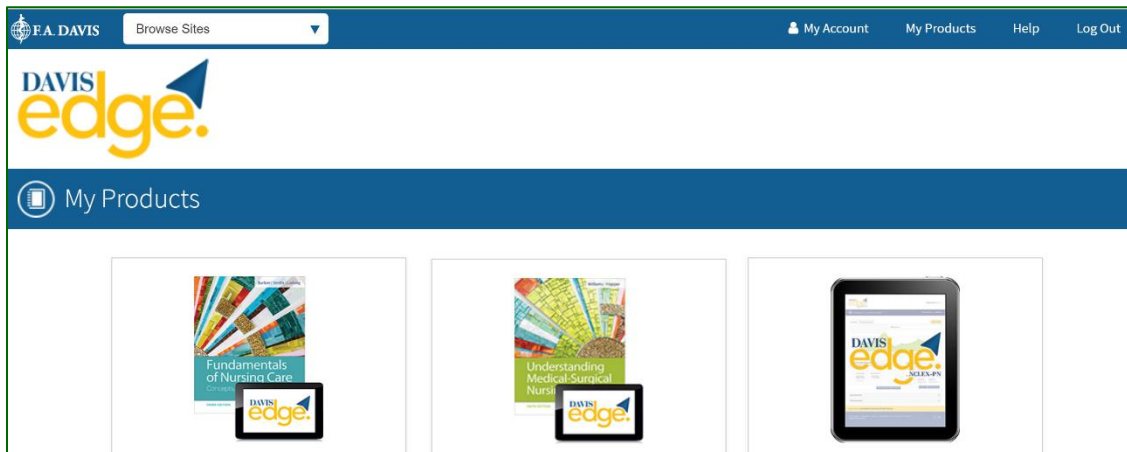
Click the link to access Davis Edge for your selected title.



Or, you can use the “Browse Sites” box at the top left of any FAD page to access [Davis Edge](#).

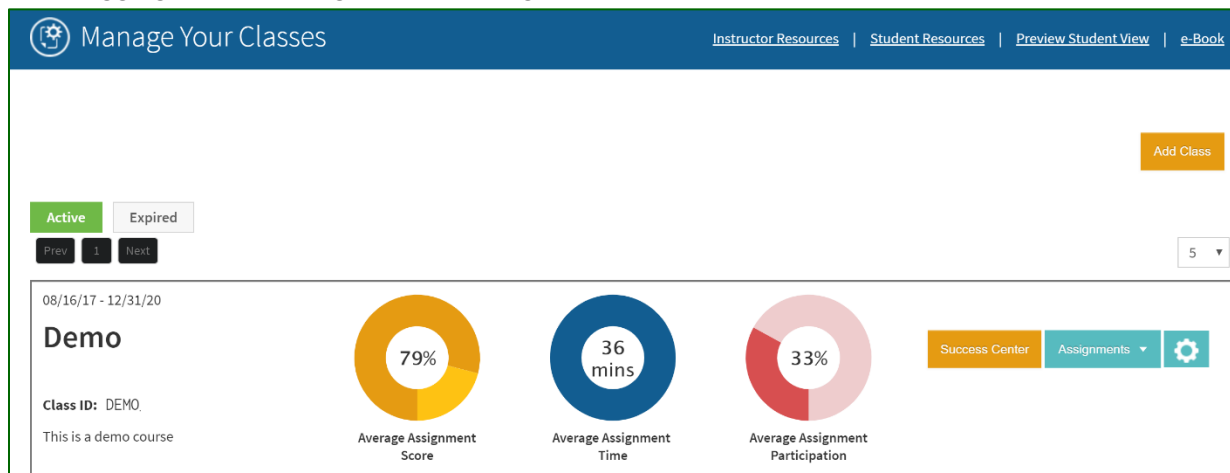


You may have access to more than one title in Davis Edge. Click on a product to get started.



DASHBOARD

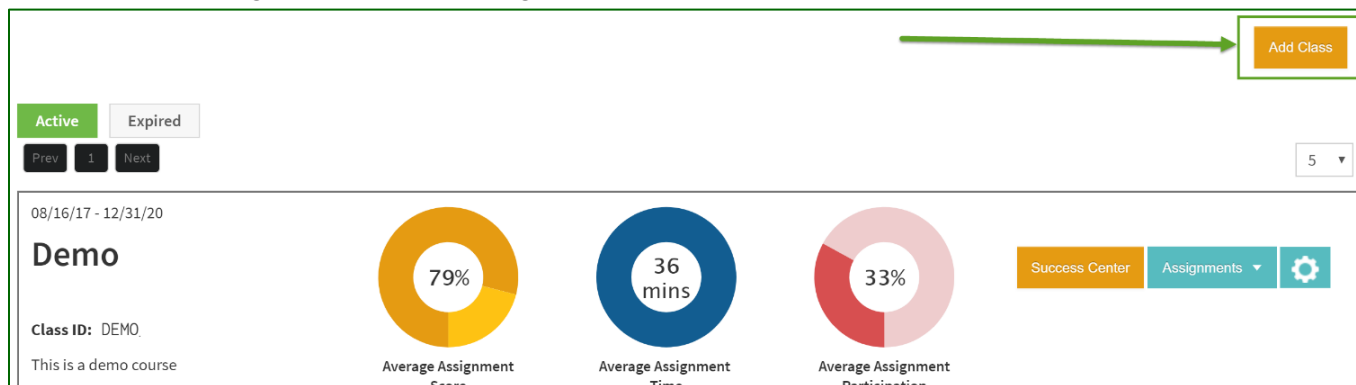
Upon logging into Davis Edge and accessing your adopted title, you will arrive at your Dashboard.



Once you've created a class, your class information will be displayed on the Dashboard.

CREATING A CLASS

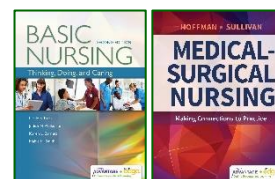
To create a Davis Edge class, click the orange "Add Class" button



Notice for TREAS and HOFFMAN users*

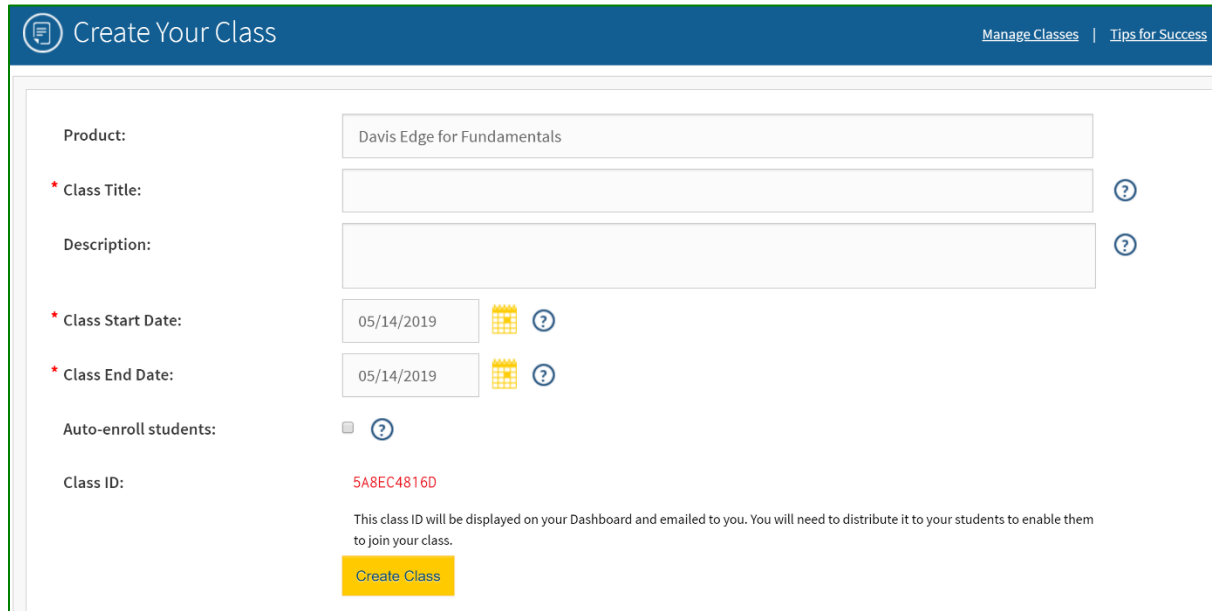
This applies only to instructors using the **Medical-Surgical Nursing** book written by Janice Hoffman or the **Basic Nursing 2nd edition** text by Leslie Treas:

***Please note** → Your class creation process will begin in [Davis Advantage](http://www.DavisAdvantage.com) (www.DavisAdvantage.com). After you have created a class in Advantage, a corresponding class will be set up automatically in Davis Edge. If you have already created your class in Davis Advantage, please proceed to page 16 of this guide.



Class Details

After clicking the “Add Class” button, the “Create Your Class” page opens. This is where you will enter the class details.

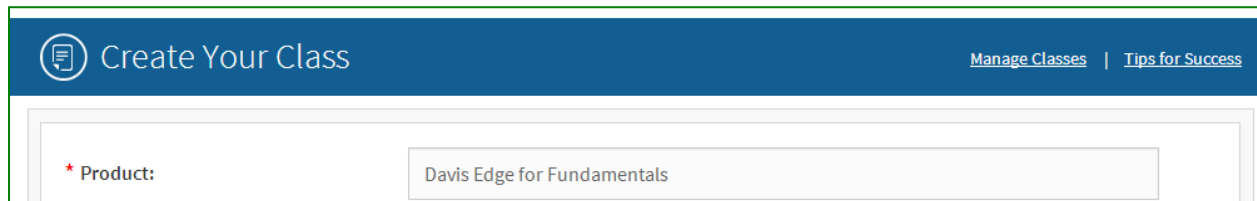


The screenshot shows the 'Create Your Class' interface. At the top, there is a blue header with a home icon and the text 'Create Your Class'. On the right side of the header, there are links for 'Manage Classes' and 'Tips for Success'. Below the header, the form contains several fields:

- Product:** A text box containing 'Davis Edge for Fundamentals'.
- * Class Title:** An empty text box with a question mark icon to its right.
- Description:** A larger empty text box with a question mark icon to its right.
- * Class Start Date:** A date picker showing '05/14/2019' with a calendar icon and a question mark icon.
- * Class End Date:** A date picker showing '05/14/2019' with a calendar icon and a question mark icon.
- Auto-enroll students:** A checkbox that is currently unchecked, with a question mark icon to its right.
- Class ID:** A red text label '5A8EC4816D'. Below it, a small note states: 'This class ID will be displayed on your Dashboard and emailed to you. You will need to distribute it to your students to enable them to join your class.' Below the note is a yellow 'Create Class' button.

Product

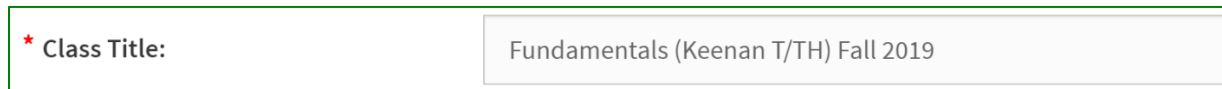
The product field will automatically populate with the name of the product you are working in. This field cannot be altered.



This close-up screenshot shows the 'Product' field. It is a text box with a red asterisk to its left, containing the text 'Davis Edge for Fundamentals'. The background of the form is a light gray color.

Class Title

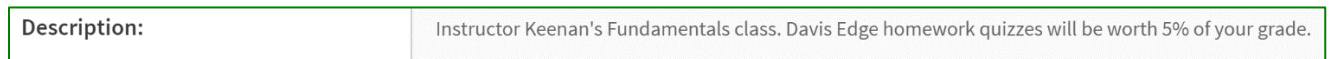
Here, add the course title. This is a **required** field.



This close-up screenshot shows the 'Class Title' field. It is a text box with a red asterisk to its left, containing the text 'Fundamentals (Keenan T/TH) Fall 2019'.

Class Description

Here, include a description of the course. This field is optional.



This close-up screenshot shows the 'Description' field. It is a text box with the label 'Description:' to its left, containing the text 'Instructor Keenan's Fundamentals class. Davis Edge homework quizzes will be worth 5% of your grade.'

Class Start and End Dates

Here, enter the **start** date for the class. The start date is the date that the Davis Edge class will become available to the students. This is a **required** field.

* Class Start Date:  

Here, enter the **end** date for the class. This is a **required** field. After the end date has passed, students **will no longer be able to access the class or enter work to the gradebook**. However, the students **will** be able to continue to work within Davis Edge taking practice quizzes for the remainder of the subscription period.

* Class End Date:  

Auto-Enroll Students

Please select “**Auto-enroll students**” if you want your students to be automatically added to class when they submit your **Class ID** (see next section). If this box is left un-checked, you will need to manually accept students’ enrollment requests.

Auto-enroll students: 


Class ID

Each class created within Davis Edge will have a unique **Class ID**. You must provide students the **Class ID** in order for them to access your Davis Edge class, take assignments, and submit work to your instructor gradebook.

Class ID:

Once you have noted your Class ID, click “Create Class” to finalize.

This class ID will be displayed on your Dashboard and emailed to you. **You will need to distribute it to your students to enable them to join your class.**



Confirming Class Creation

There are three ways to confirm that your class has been successfully created. Within each option, the **Class ID** number is displayed.

1. After you have entered the class details and clicked the “Create Class” button, a “Class Created” message will open. The Class ID will be included within the confirmation message.

Class created!

Your class has been successfully created.

Please note your Class ID [E2B5DE250A].

This class ID will be displayed on your Dashboard and emailed to you. You will need to distribute it to your students to enable them to join your class. You will be required to approve student enrollment requests for this class when students redeem this ID.

Note: End times are 11:59 p.m. Eastern of the end date selected.

[Continue To Success Center](#)

- The class information and class ID will display on your Dashboard for future reference.

Manage Your Classes [Preview Student View](#)

[Add Class](#)

Active Expired

Prev 1 Next 5

04/16/18 - 08/31/20

Example Course 2019

Class ID: 75A84F4443

Average Assignment Score: 0%

Average Assignment Time: 0 sec

Average Assignment Participation: 0%

[Success Center](#) [Assignments](#) [Settings](#)

- You will also receive a confirmation e-mail, which includes the Class ID.

Dear Eric Van Osten,

Welcome to Davis Edge

Here are your new Class Details for future reference:

User Name: evo@fadavis.com

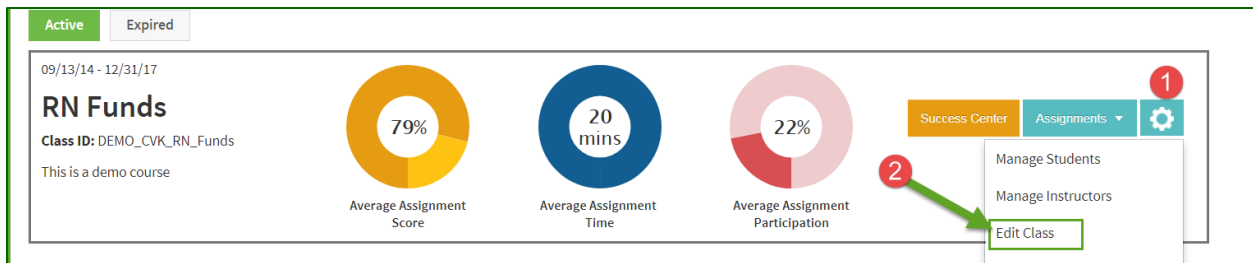
Product Name: Davis Edge for Fundamentals

Class Name: testing student option

Class ID: **528F7BFAEC**

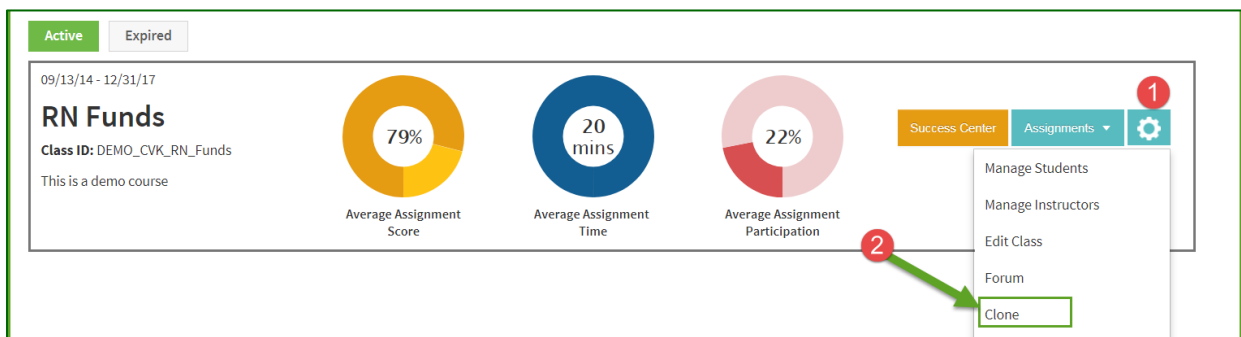
EDIT CLASS DETAILS

To change class details for an existing class, click **“Edit Class”** from the settings menu at the right.



CLONE CLASS

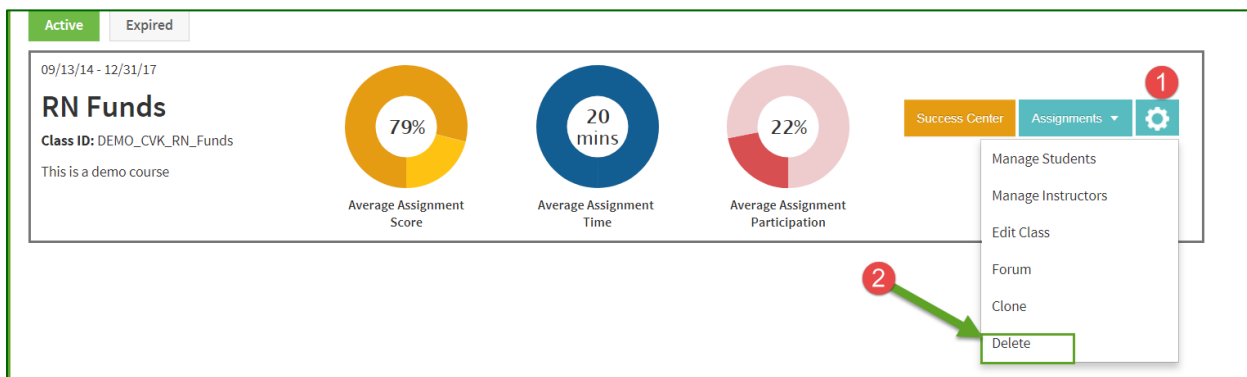
If you teach the same class in multiple sections or from semester-to-semester, you may want to copy, or “clone” a class and its assignments. To clone a class, click **“Clone”** in the settings menu, then adjust the new class details as needed. Each new class section will have a unique Class ID. (*PLEASE NOTE: If you are using a title that incorporates both Davis Advantage and Davis Edge, class cloning is done via Davis Advantage.)



*If you are seeking to clone an Expired class, please see section **RE-OPENING AN EXPIRED CLASS**.

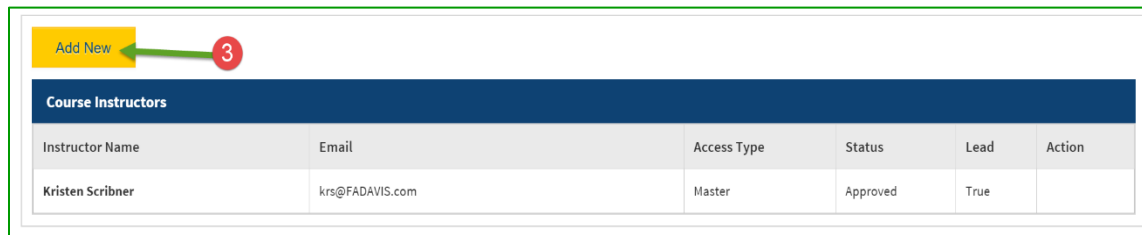
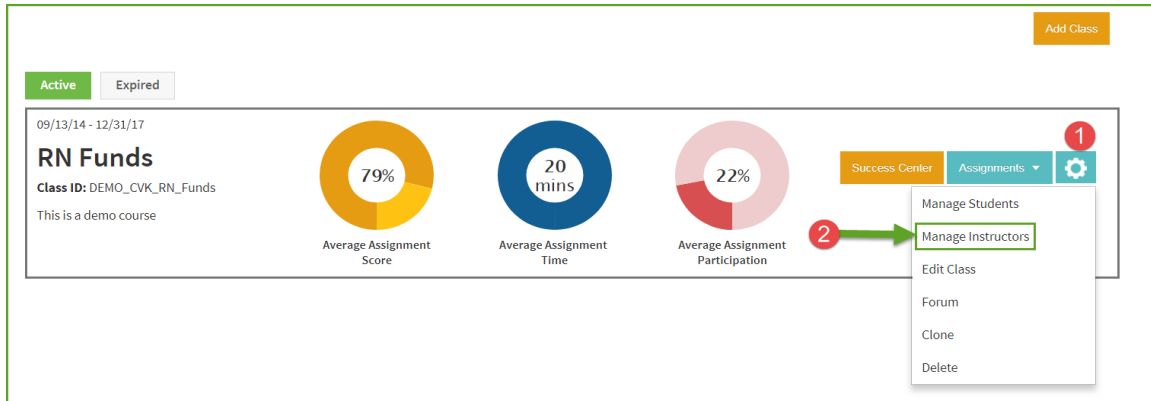
DELETE CLASS

To delete the class, click **“Delete”** on the dashboard and approve the validation message.

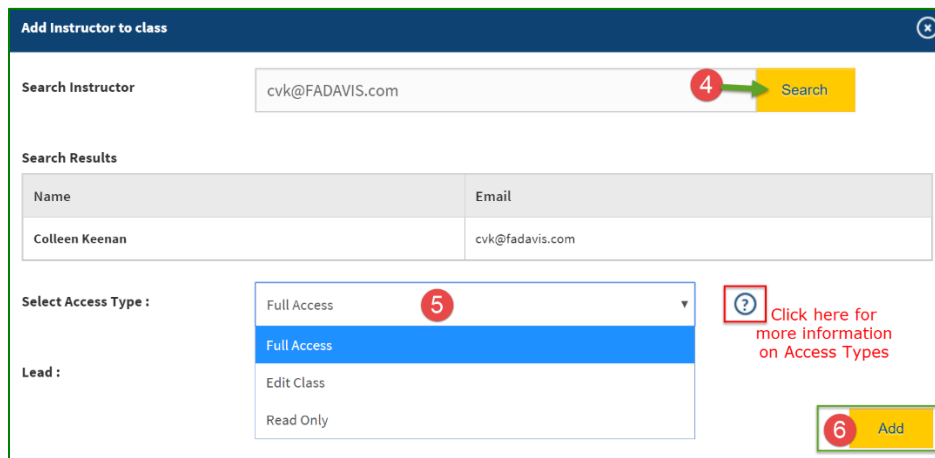


MANAGE INSTRUCTORS

You have the ability to add multiple instructors to a class. Click on **“Manage Instructors,”** then **“Add New.”**



Enter an e-mail address to invite another instructor to the class. You will be prompted to choose what type of access to grant to the invited instructor (click the question mark icon for help). If the instructor is already a registered user of F. A. Davis, their information will be pre-populated and their status will change to **“approved”** upon closing the confirmation window. If the instructor is not yet a registered user of F. A. Davis, their status will remain **“pending”** until they complete their registration, which will then be followed by our internal approval process (24 business hours) before the status is updated to **“approved.”**



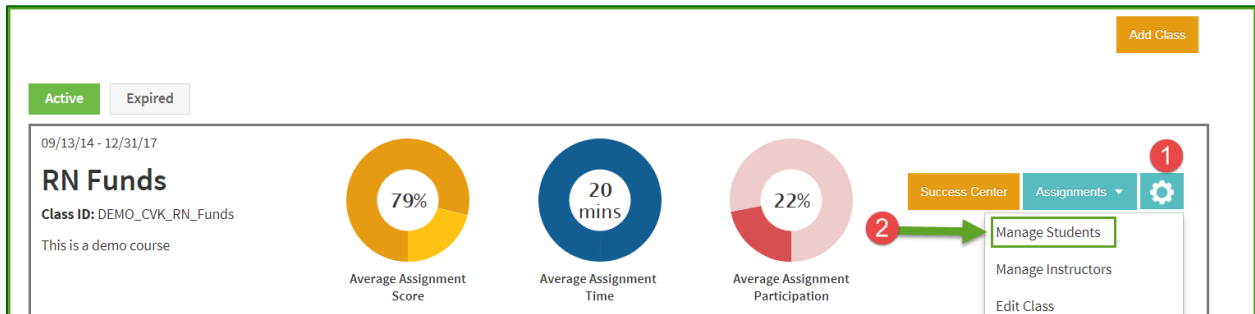
You (and any instructors who have been granted **“Full Access”** rights) always have the option to add more instructors, edit the type of access of existing instructors, or remove instructors from the class.

STUDENT ENROLLMENT

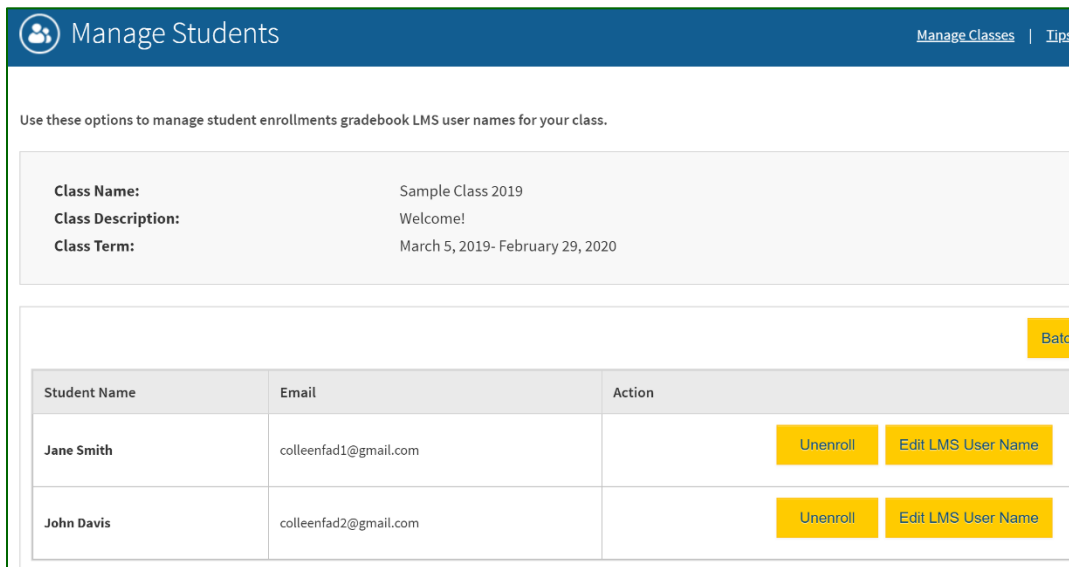
Once you have created a class and shared the Class ID with your students, your students will request to join the course roster. ***If you did not check the "Auto-Enroll students" box when creating the class, you must manually admit the students into the class before the students can view assignments and submit work to the instructor gradebook.**

View Roster

Review your student roster to see if there are students waiting to be admitted into the class. To view the roster, or to accept/reject students, click **"Manage Students."**

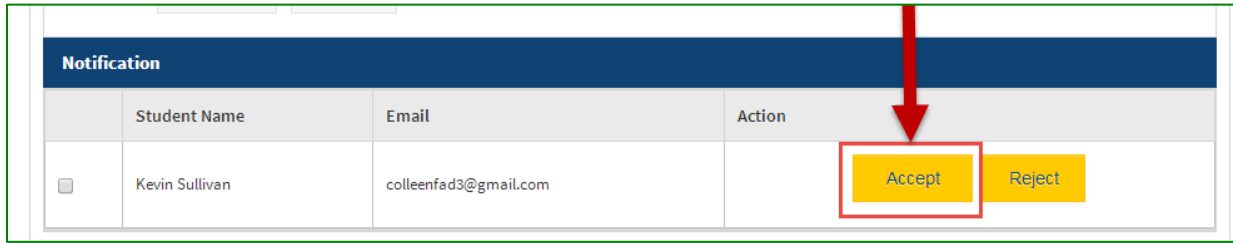


The class roster will display, with students' names and e-mail addresses. You have the ability to "Unenroll" students from the class as needed.

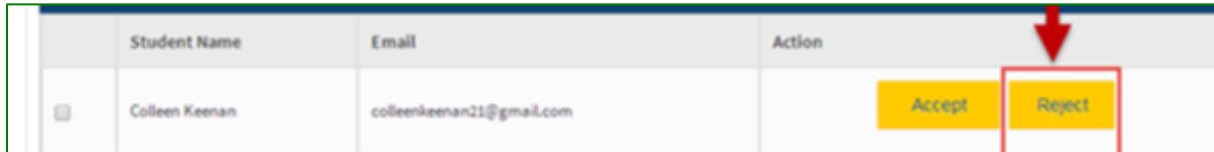


Accepting/Rejecting Enrollment Requests

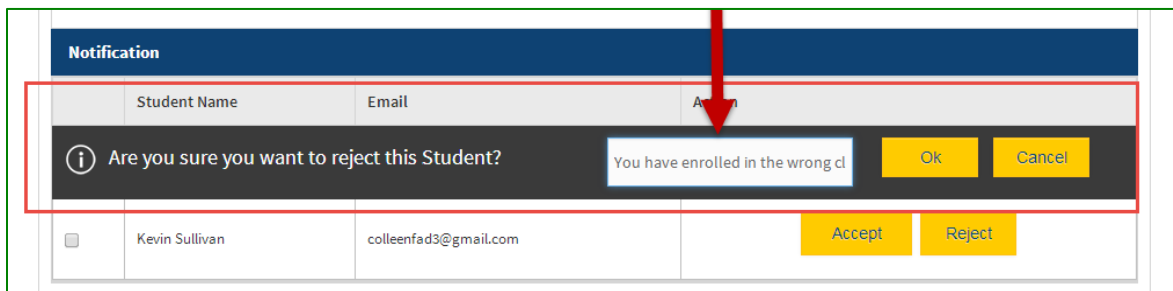
If "Auto-Enroll" was turned off for your class, students will remain pending until you confirm or deny their enrollment. To accept a student into the class, click the "Accept" button located to the right of the student's name. Next, confirm the student enrollment by clicking "OK." An "Enrolled" confirmation message will be displayed after a student has been accepted into the class.



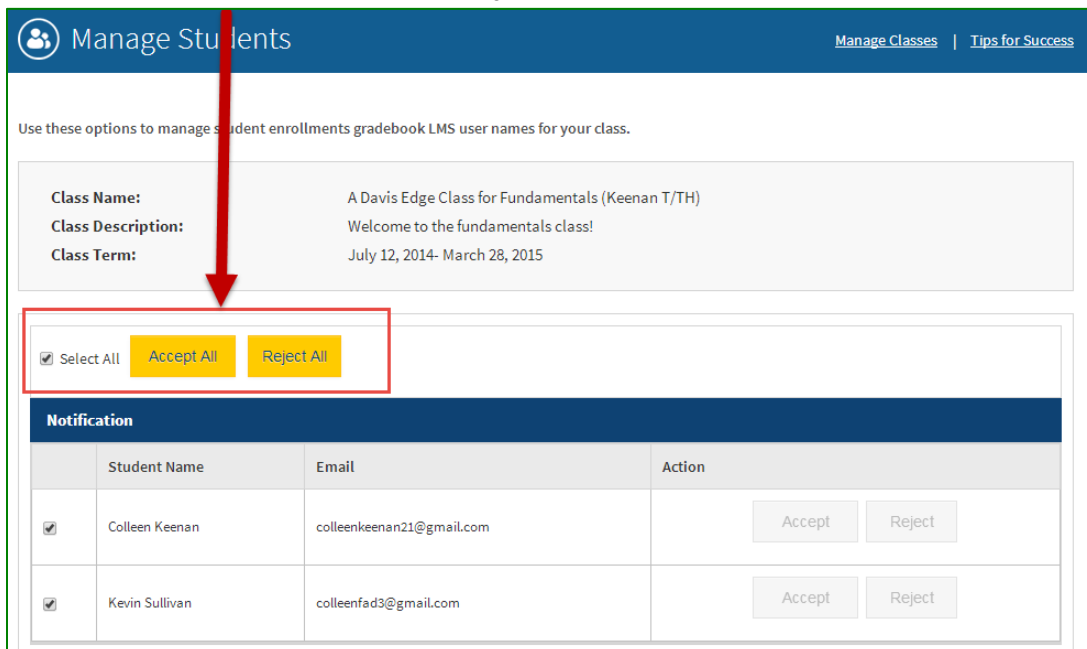
To prevent a student from entering a class, click the "Reject" button.



You may write a message to the student you are rejecting from the class by writing in the open text box. After you enter the rejection message, click "OK." A "Rejected" confirmation message will be displayed.



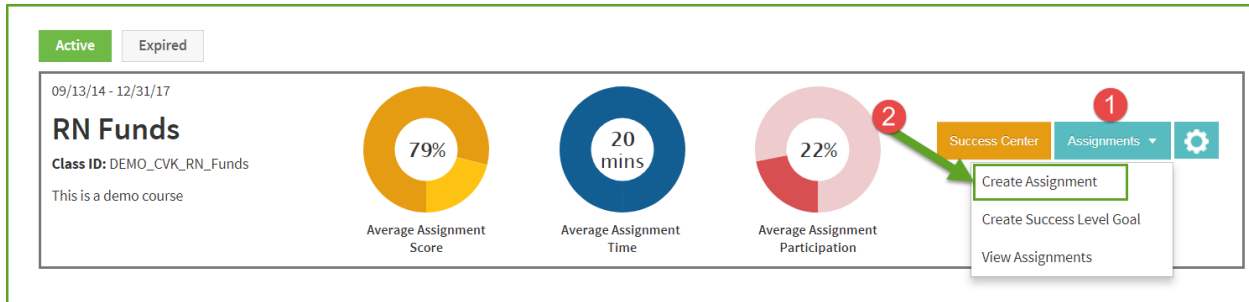
You may bulk-approve students by clicking the (1) "Select All" checkbox, and then (2) "Accept All" button. Similarly, you may choose to "Reject All."



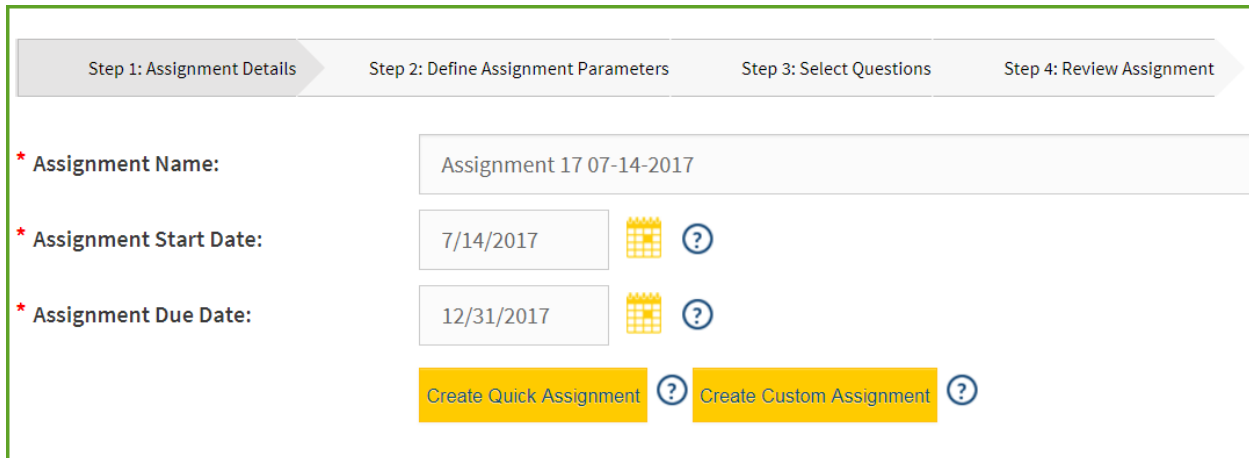
CREATING AN ASSIGNMENT

In addition to students' independent quizzing, Davis Edge allows you to assign particular questions for your students to take, so you can track completion and gauge understanding.

After you have created a class, click **"Create Assignment"** from the Assignments dropdown.

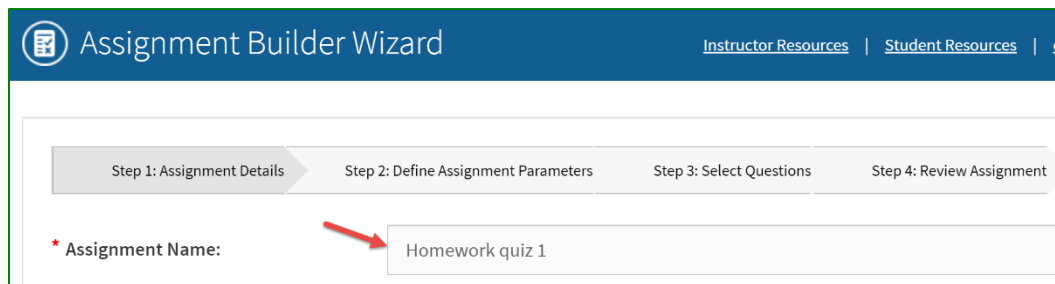


After you click the "Create New Assignment" button, the Assignment Builder Wizard will open. This is where you will begin creating the assignment.



Assignment Name

Enter the name of the assignment. This is a **required** field.



Assignment Start and End Dates

Choose an assignment start date, which is the date that the Assignment will become available to the students. Students cannot begin working on an Assignment prior to the start date. This is a **required** field.


* Assignment Start Date:	05/14/2019		
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Choose an assignment due date. The students will **not** be able to submit work to the gradebook after this date passes. This is a **required** field.

* Assignment Due Date:	05/31/2019		
------------------------	------------	---	---

Choose Assignment Type

Choose "Create Quick Assignment" or "Create Custom Assignment." Once you make your choice, the system will automatically move you forward to the next step.

			
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There are two main types of Assignments in Davis Edge.

1. **Quick Assignment** - Questions included in Quick Assignments are chosen randomly by the tool (auto-generated), up to 25 questions.
2. **Custom Assignment** - Questions included in Custom Assignments are selected by the instructor. A Custom Assignment allows you to browse all available questions.

There are a total of three steps when creating a **Quick Assignment**: (1) Assignment Details, (2) Define Assignment Parameters, and (3) Review Assignment.

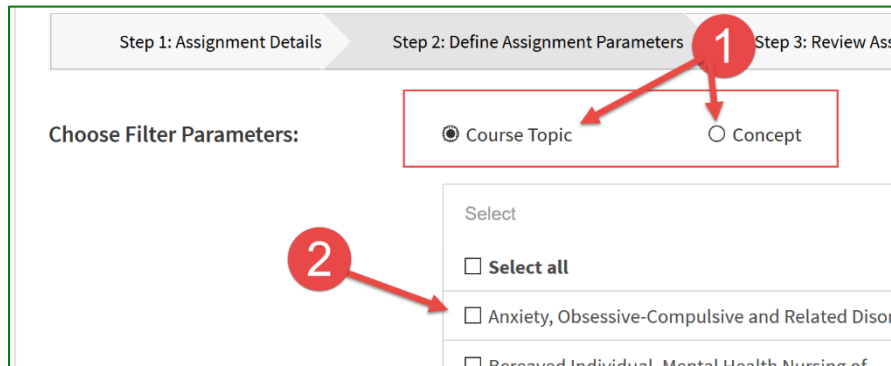
There are a total of four steps when creating a **Custom Assignment**: (1) Assignment Details, (2) Define Assignment Parameters, (3) Select Questions, and (4) Review Assignment.

A third option, **Pre-set Assignment**, is available for select titles only (see pg. 27 of this guide).

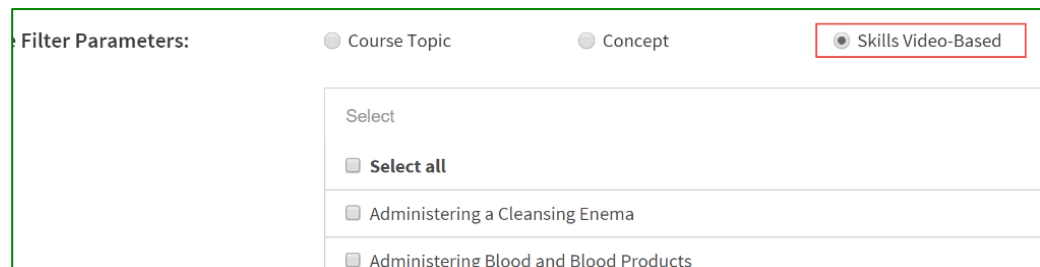
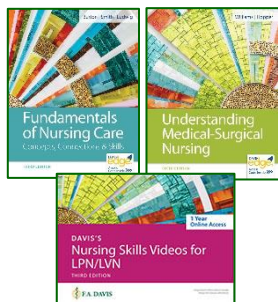
Choose Filter Parameters

In Step 2 of the Assignment Builder, you will choose the areas from which questions will be pulled. **The options for filter parameters will vary by title.***

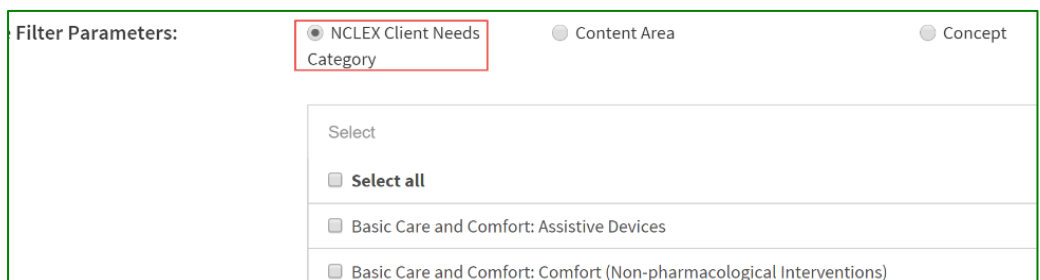
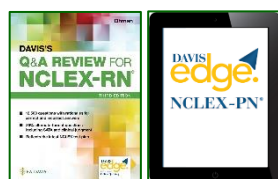
You can choose to create an assignment based on Course Topics or Concepts. From the resulting list, you may select a single item, a combination, or all.



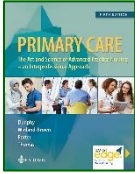
* Users of **select LPN/LVN titles** (*Fundamentals of Nursing Care, 3rd edition* or *Understanding Medical-Surgical Nursing, 6th edition*) may also select "Skills Video-Based" as a filter parameter. These are questions that pertain to Davis's Nursing Skills Videos for LPN/LVN (students purchase separately). Five questions are available per video.



* For **NCLEX-RN® and NCLEX-PN® versions** of Davis Edge, the filter options are NCLEX Client Needs Category, Content Area, or Concept.



* Davis Edge for **Primary Care** filters questions by Course Topic or Area of Practice:



Filter Parameters: Course Topic Area of Practice

Select

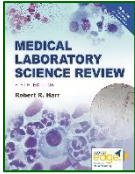
Select all

Adult-Gerontology Acute Care

Adult-Gerontology Primary Care

Family Practice

* Davis Edge for **Medical Laboratory Science Review** filters questions by MLS or MLT programs:



Choose Degree Program : MLS MLT

Choose Content Area:

Select

Select all

Blood Banking

Body Fluids

Question Type: Custom Assignment (for select titles)

If you have chosen a **Custom Assignment**, select titles will also allow you to choose question type(s).

Step 1: Assignment Details Step 2: Define Assignment Parameters Step 3: Select Questions Step 4: Review Assignment

Choose Filter Parameters: Course Topic Concept

All Selected

Choose Question Type:

All Selected

Select all

Multiple Choice Single Select

Multiple Choice Multi Select

Fill In The Blank

Ordered Response

Graphic

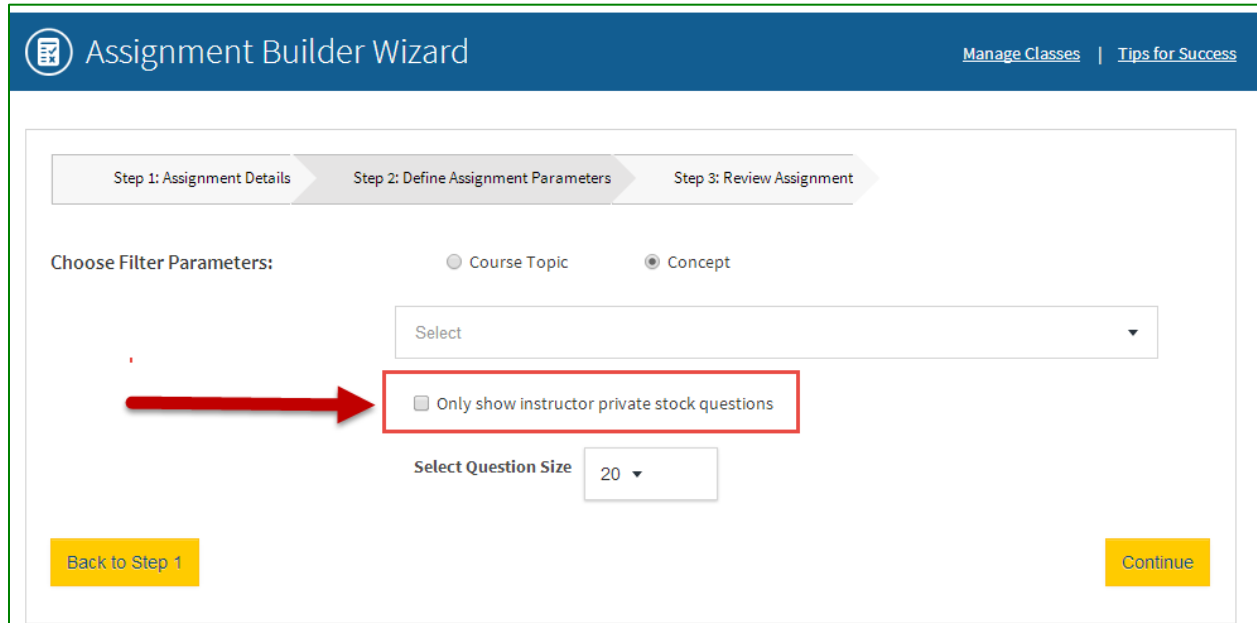
Exhibit

Hot Spot

Only show instructor private stock questions

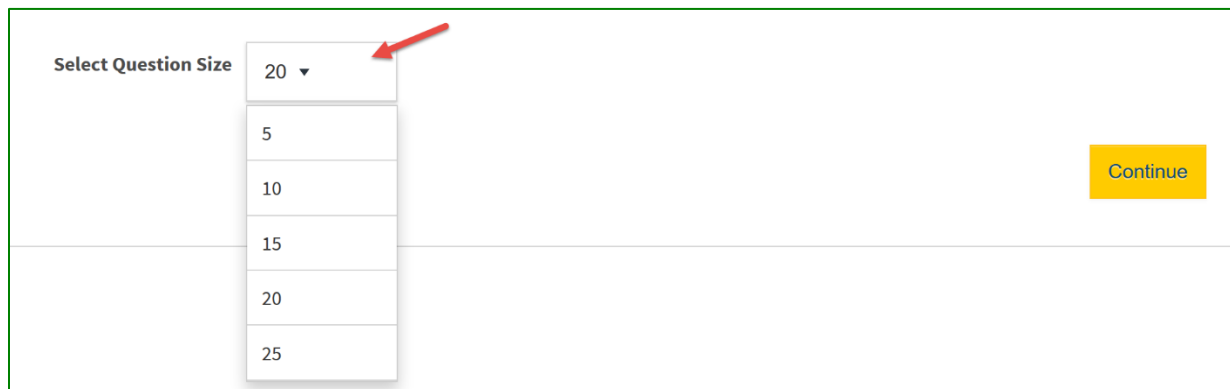
Private Stock Questions

Davis Edge offers the option to create an assignment based on the private stock of questions, created solely for instructors. To create an assignment using the private stock, click the box next to “Only show instructor private stock questions” after you’ve chosen the filter parameters.



Question Size: Quick Assignment

If you have chosen a **Quick Assignment**, select the number of questions to include in the assignment. After the assignment parameters are defined, click the “Continue” button to view an auto-generated list.



Select Questions: Custom Assignment

For **Custom Assignments** (Step 3: Select Questions), choose the questions to include in the assignment by clicking the “**Select**” checkboxes. Note that you can “**View Details**” for each question, including answers, rationales, and page references (if applicable).

Select	Question Text	Nclex Client Needs Category	Concept	Difficulty Level	
<input checked="" type="checkbox"/>	What scale should be used to assess the functional abilities of an 85-year-old client who has been admitted in hospital due to psychiatric disorders?	Management of Care: Case Management	Assessment, Nursing	Easy	View Details
<input type="checkbox"/>	An obese client comes to the hospital with breathing problems. The nurse asks for reports from the other clinicians on tests conducted previously in this client. What type of data is the nurse looking to obtain?	Management of Care: Case Management	Assessment, Nursing, Collaboration	Easy	View Details
<input type="checkbox"/>	Which model is useful to look at a client's abilities in various biological and psychosocial contexts?	Management of Care: Case Management	Assessment	Easy	View Details

You can also search against the result set by entering a word or phrase into the open text box, then clicking the “**Search Question**” button.

The screenshot shows the 'Assignment Builder Wizard' interface. At the top, there are navigation steps: Step 1: Assignment Details, Step 2: Define Assignment Parameters, Step 3: Select Questions (highlighted), and Step 4: Review Assignment. Below the steps, there is a search bar with the text 'milk' and a 'Search Question' button. A checkbox labeled 'Include complete question library' is present and unchecked. Below the search bar, it says 'Search returned #2 results'. A table shows one result with the following details:

Add	Question Text	Topic	Difficulty Level	
<input type="checkbox"/>	A practitioner prescribes heparin 5000 units sub-Q twice a day. Mark the site that is most commonly used by the nurse to administer this medication.	Medication Administration	Difficult	View Details

You can search the complete question library by clicking the “**Include complete question library**” checkbox.

This screenshot shows the same search interface as above, but the 'Include complete question library' checkbox is now checked. A red arrow points to the checkbox.

Click “**Reset**” to clear the search term(s).

This screenshot shows the search interface with the search term 'ulcer' in the search bar. The 'Reset' button is highlighted with a red box and a red arrow pointing to it.

Question Feedback

We welcome your feedback! To send us feedback on a particular question, (1) click to “View Details” of a question; (2) check the box next to “Flag Question” at the bottom of the window; (3) add comments in the open text box; and (4) click “Submit.”

Select	Question Text	Nclex Client Needs Category	Concept	Difficulty Level	
<input type="checkbox"/>	What scale should be used to assess the functional abilities of an 85-year-old client who has been admitted in hospital due to psychiatric disorders?	Management of Care: Case Management	Assessment, Nursing	Easy	View Details 1
<input type="checkbox"/>	An obese client comes to the hospital with breathing problems. The nurse asks for reports from the other clinicians on tests conducted previously in this client. What type of data is the nurse looking to obtain?	Management of Care: Case Management	Assessment, Nursing, Collaboration	Easy	View Details

Question ID: DE13154 |

Nclex Client Needs Category: Management of Care: Case Management |

Concept: Assessment; Nursing | **Cognitive:** Knowledge [Remembering] |

Difficulty Level: Easy |

Client Need: Safe and Effective Care Environment: Management of Care

Flag Question ? 3 4

Review Assignment

The final step in creating an assignment is “Review Assignment.” This will be displayed as “Step 3” in Quick Assignments and “Step 4” in Custom Assignments. Here, you can amend the assignment details, review assignment questions, and take advantage of additional features like time limit or randomizing questions.

ⓘ Assignment Builder Wizard Manage Classes | Tips for Success

Step 1: Assignment Details
Step 2: Define Assignment Parameters
Step 3: Select Questions
Step 4: Review Assignment

* Assignment Name:

* Assignment Start Date: 📅 ?

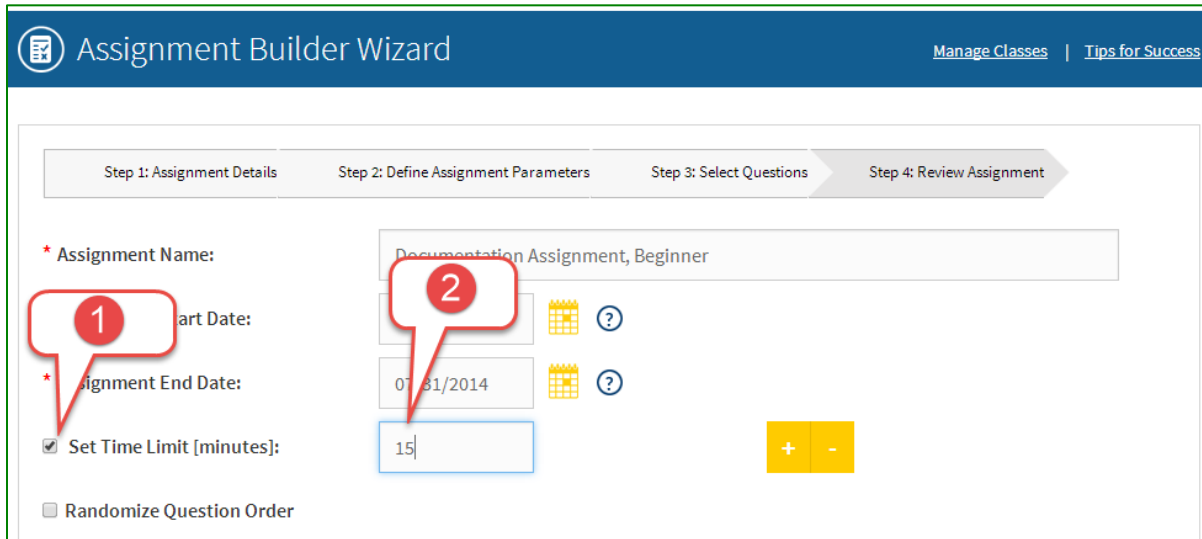
* Assignment End Date: 📅 ?

Set Time Limit [minutes]: + -

Randomize Question Order

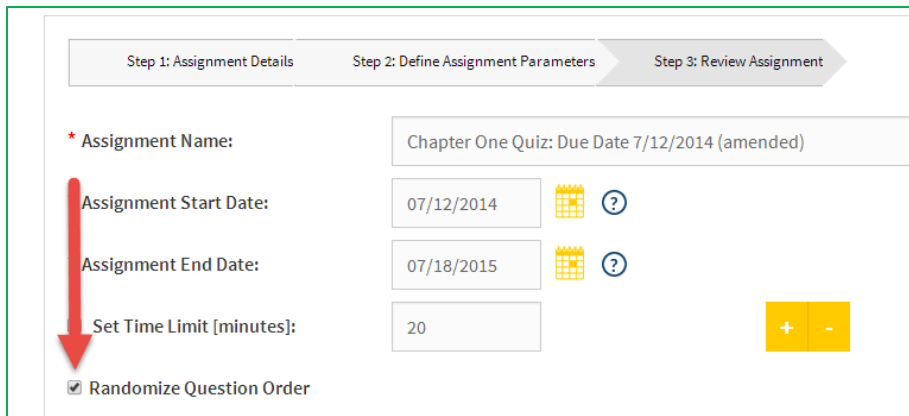
Assignment Time Limit

Davis Edge offers an optional time limit feature. To use this, (1) check the box next to "Set Time Limit [minutes]," and (2) enter the time, in minutes, in the open text box.



Randomize Question Order

Davis Edge also offers the option to randomize the question order for each student that takes the assignment. To use this feature, check the box next to "Randomize Question Order."



Assignment Question Inclusion and Order

The questions chosen for the assignment will be displayed. To remove a question, click "Remove" and click "OK." If you click "Replace," a replacement question will be generated that you'll either approve or reject for another new question.

Questions included in the assignment ?					
	Question	Topic	Concept	Difficulty Level	Action
1	What classical clinical fi...	Urinary Elimin...	Urinary Elimin...	Moderate	View Details Replace Remove
2	What patient characteris...	Pain, Comfort	Assessment, C...	Easy	View Details Replace Remove

To view question details, click the “**View Details**” button. This will open a window that displays the question details, including correct answer(s), rationales, and page references (if applicable).

	Question	Nclex Client Needs Category	Concept	Difficulty Level	Action
1	What are the physical warning ...	Psychosocial Inte...	Addiction, Family,...	Easy	View Details
2	After interacting with the pare...	Psychosocial Inte...	Family, Assessme...	Difficult	View Details

Question Details ✕

Question
What are the physical warning signs that the nurse teaches to alert the parents about the substance abuse in their adolescent children?

Question Options

- 1] Swollen eyes
- 2] Chronic cough
- 3] Personality changes
- 4] Weight gain more than normal

Correct Option/Answers: 2

Rationales

Option: The adolescent may have red and glazed eyes. Swollen eyes may indicate infection.

Option: The adolescent who has substance abuse may have frequent cough. This is a physical sign indicating risk of substance abuse.

Option: Personality changes are evident and are an emotional sign and not a physical sign.

Option: Weight gain is seen in obesity and in the adolescent who is subjected to many stressors in life.

Question ID: DE14494 |

Nclex Client Needs Category: Psychosocial Integrity: Chemical Dependency and Substance Use

Concept: Addiction; Family; Assessment; Promoting Health; Communication |

Cognitive: Knowledge [Remembering] | **Difficulty Level:** Easy |

Client Need: Physiological Integrity: Physiological Adaptation

Flag Question ?

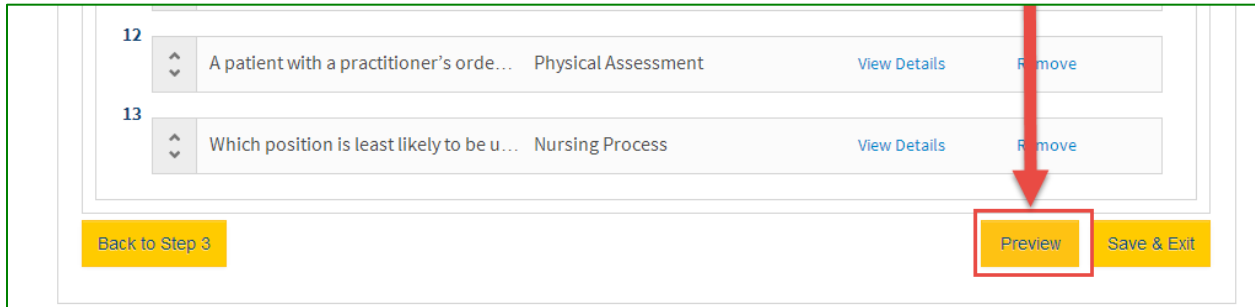
To change the order of the questions, hover over the arrows located to the left of the question. Click and drag the questions to the desired sequence (if you have not chosen to randomize).

Questions included in the assignment ?

	Question	Topic	Concept	Difficulty Level	Action
1	A nurse is administering...	Medication Ad...	Medication	Easy	View Details Replace Remove
2	A patient is admitted to...	Psychosocial...	Stress	Easy	View Details Replace Remove
3	A female patient talks a...	Psychosocial...	Communicati...	Easy	View Details Replace Remove
4	A nurse is assessing a pa...	Psychosocial...	Nursing Roles...	Difficult	View Details Replace Remove

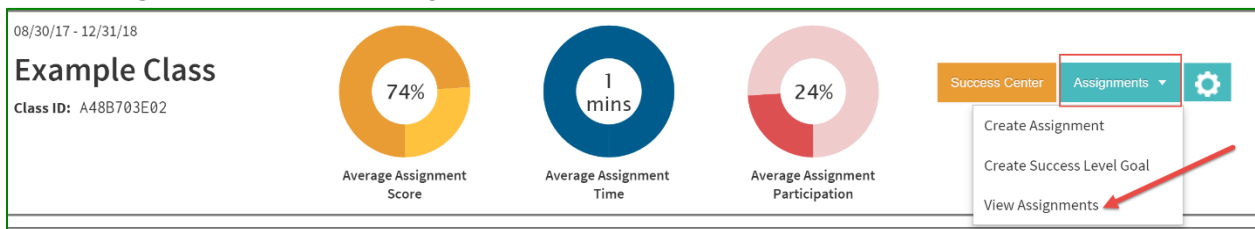
Assignment Preview

You may preview the assignment by clicking the **“Preview”** button at the bottom (Note: If this feature is not working, check your browser settings and allow pop-ups from Davis Edge). After reviewing the assignment, click the **“Save and Exit”** button.



Confirmation of Assignment Creation

Once an assignment is created, it will be displayed in the Assignment List for the class. To access, click **“View Assignments”** from the Assignments dropdown.



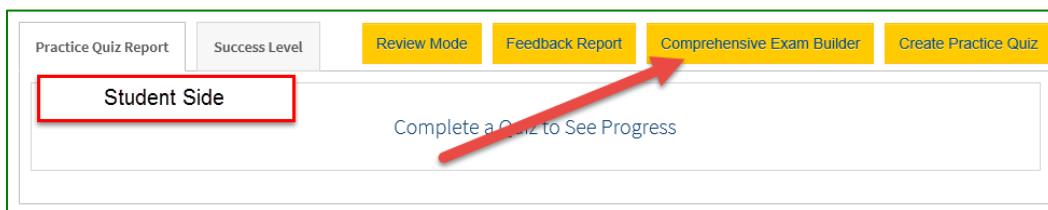
Assignment Grades							
Assignment Name	Number Of Questions	Date Assigned	Due Date	Completion Rate %	Average Score %	Average Time Spent	Action
Legal Ethical Practice Test Fund FS 14	5	October 16, 2014	November 3, 2014	100 (54 out of 54)	37	00h 05m 57s	Preview Copy Edit Delete
Safety Assignment 2 10-16-2014	20	December 8, 2014	December 12, 2014	100 (54 out of 54)	84	00h 21m 37s	Preview Copy Edit Delete
Urinary/Gastrointestinal Assignment 3 10-16-2014	23	December 8, 2014	December 12, 2014	100 (54 out of 54)	83	00h 31m 32s	Preview Copy Edit Delete

Comprehensive Exam Builder (select titles only)

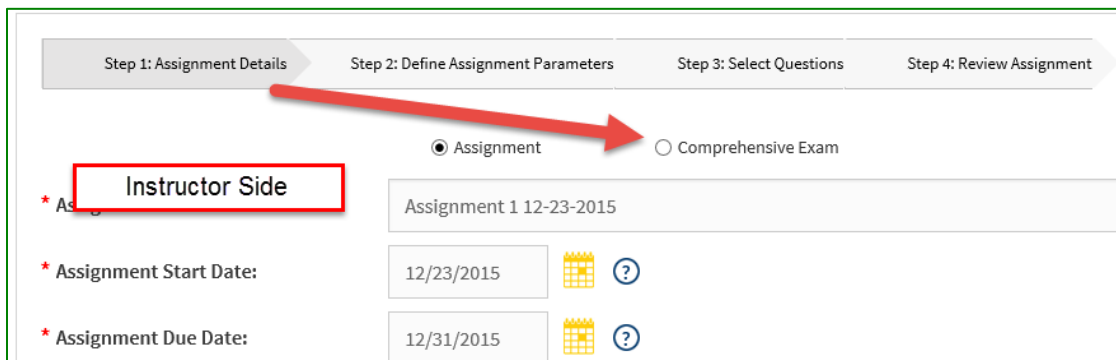
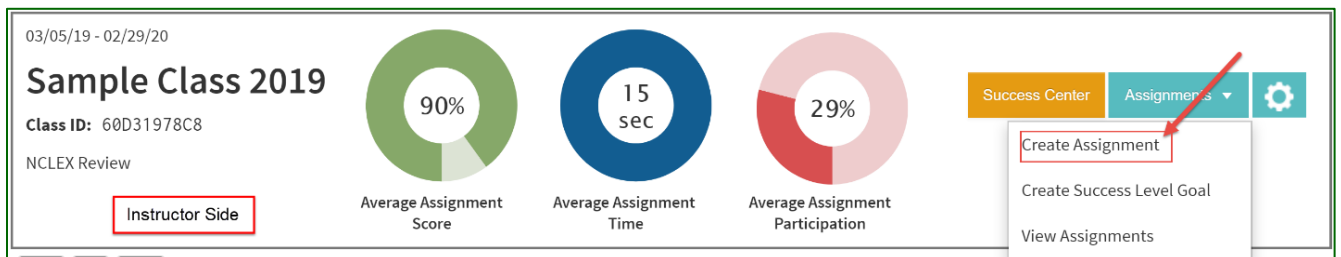
Davis Edge NCLEX® and Medical Laboratory Science products include an option to create Comprehensive Exams.



Instructors or students can generate an exam that pulls question topics in the same proportions that the NCLEX® or MLS/MLT exams would.



You can administer a comprehensive exam to your students by first clicking “**Create Assignment,**” then selecting the radio button for “**Comprehensive Exam.**” Once “Comprehensive Exam” is chosen, you can complete the assignment setup the same as you would a standard assignment.



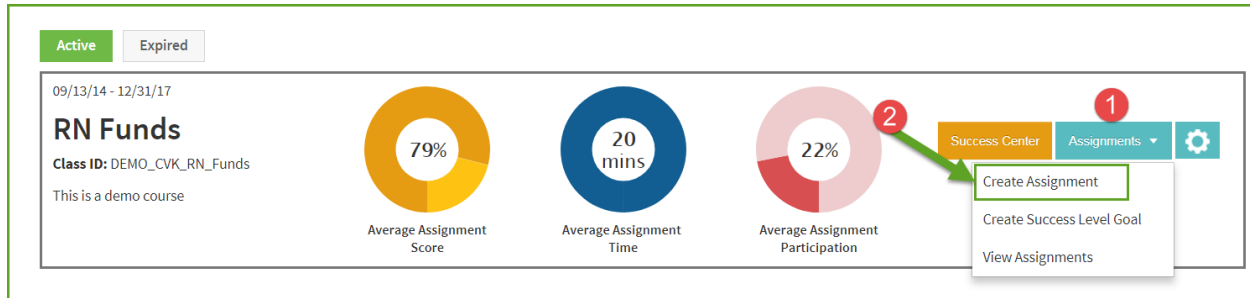
The Question Size options for NCLEX® products are 75 or 150 questions for comprehensive exams.

The MLS/MLT comprehensive exams are 100 questions.

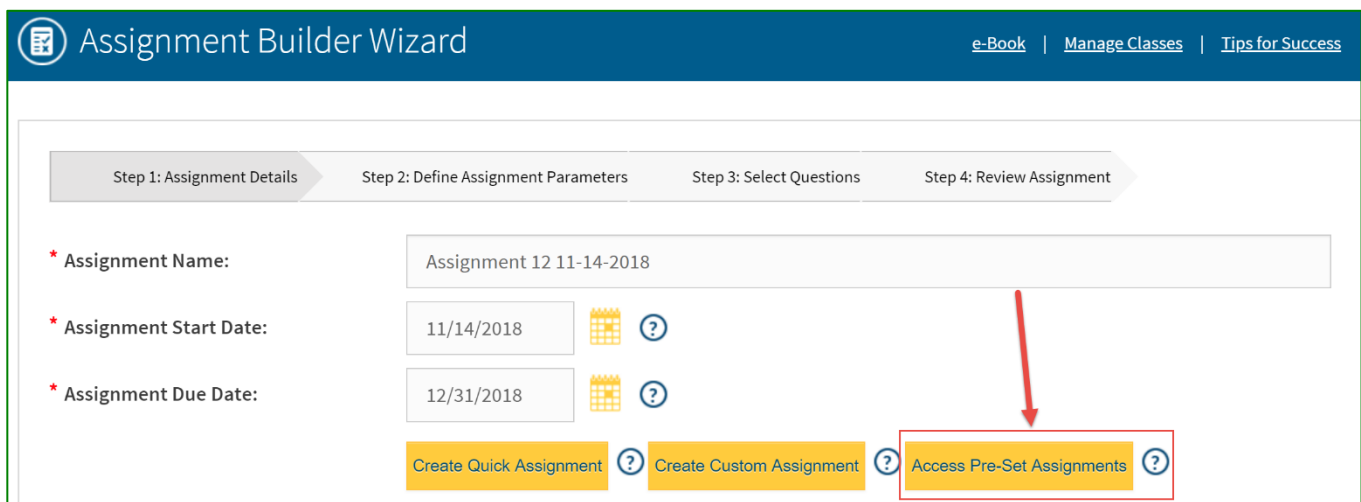
Pre-Set Assignments (select titles only)

Certain titles within Davis Edge offer pre-built Assignments that have been created by F.A. Davis.

Click "Create Assignment."



Next, click "Access Pre-Set Assignments."

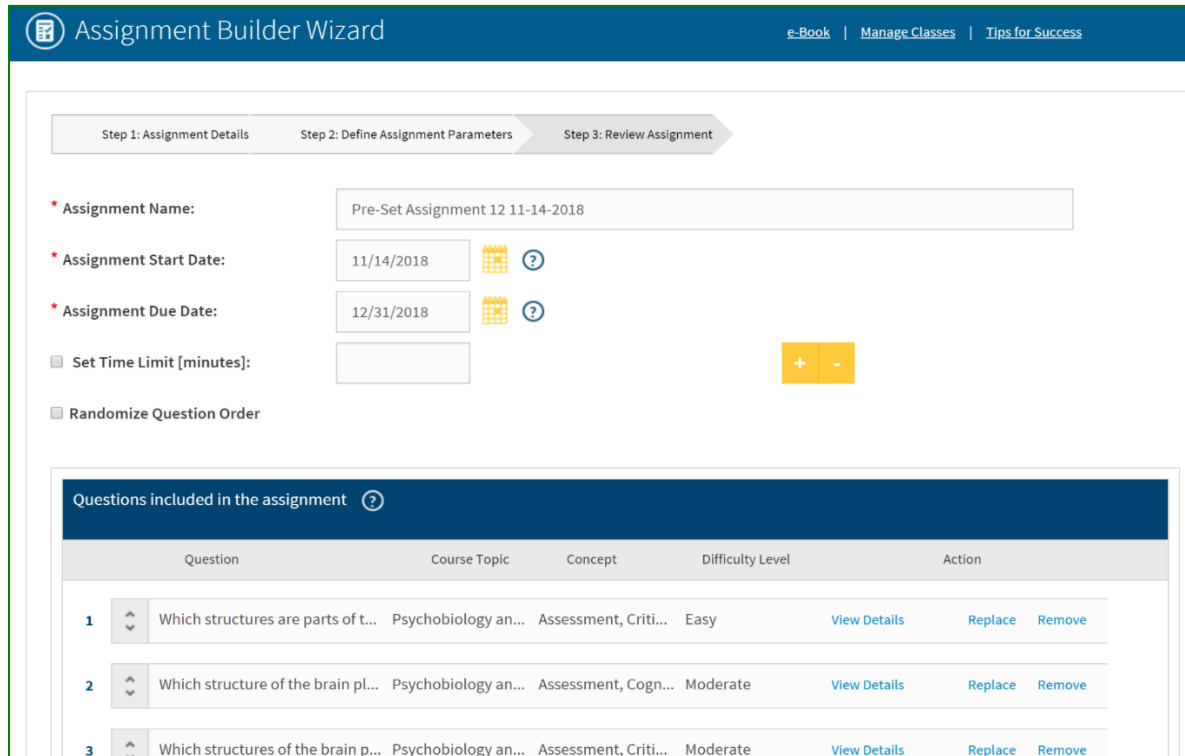


You will be directed to the Pre-Made Assignments listing, where you can access assignments already compiled for you by F.A. Davis. Here, you can "Preview" the assignments or select an assignment.

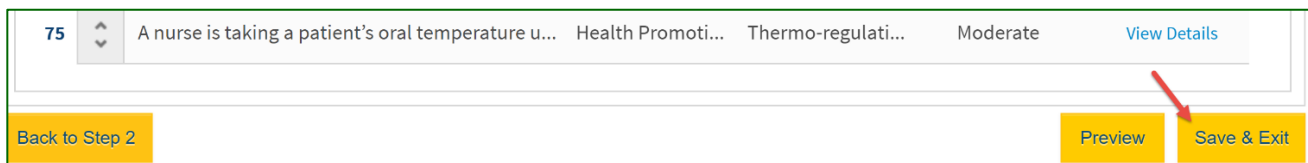
Once you select an assignment, you can remove or replace any question. Please note that you must first select an assignment in order to begin editing it.

Pre-Made Assignments				
Select	Assignment Name	Number Of Questions	Date Created	Action
<input checked="" type="radio"/>	Anxiety, Obsessive-Compulsive and Related Disorders	20	December 15, 2016	Preview
<input type="radio"/>	Bereaved Individual, Mental Health Nursing of	20	December 15, 2016	Preview
<input type="radio"/>	Biological Implications	20	December 15, 2016	Preview
<input type="radio"/>	Bipolar and Related Disorders	20	December 15, 2016	Preview

After you select the assignment and click “**Continue**” at the bottom of the page, you can edit the assignment by replacing or removing questions. You can also adjust the assignment name, start and due dates. You can set a time limit and/or randomize the questions.

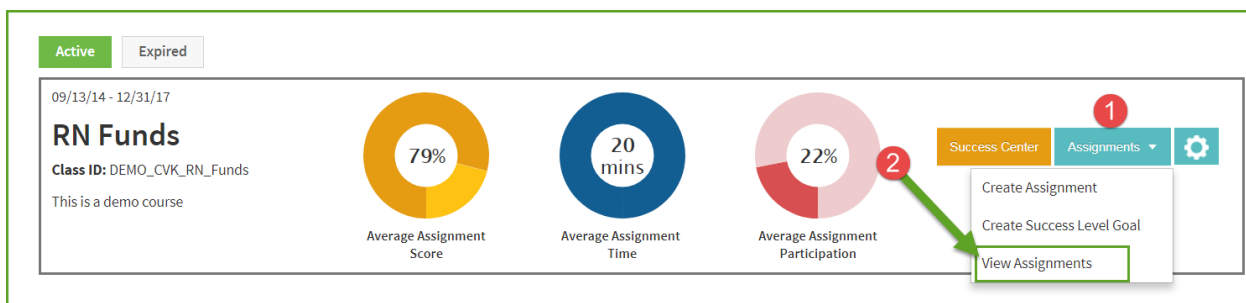


When finished, click at the bottom of the page to “**Preview**” the assignment and/or “**Save & Exit**” to finalize.



VIEW/EDIT EXISTING ASSIGNMENTS

To amend or edit an assignment after it is created, navigate to the “**View Assignments**” page.



Then click **“Edit”** to make changes. You can also choose to **“Copy”** or duplicate an assignment for students to re-try, or **“Delete”** an assignment that is not needed.

Assignment Grades							
Assignment Name	Number Of Questions	Date Assigned	Due Date	Completion Rate %	Average Score %	Average Time Spent	Action
Legal Ethical Practice Test Fund FS 14	5	October 16, 2014	November 3, 2014	100 (54 out of 54)	37	00h 05m 57s	Preview Copy Edit Delete
Safety Assignment 2 10-16-2014	20	December 8, 2014	December 12, 2014	100 (54 out of 54)	84	00h 21m 37s	Preview Copy Edit Delete
Urinary/Gastrointestinal Assignment 3 10-16-2014	23	December 8, 2014	December 12, 2014	100 (54 out of 54)	83	00h 31m 32s	Preview Copy Edit Delete

CREATE SUCCESS LEVEL GOAL

Davis Edge also allows you to create Success Level Goals for your students. To begin, click the **“Create Success Level Goal”** button, located on the dashboard.

The dashboard for 'RN Funds' (Class ID: DEMO_CVK_RN_Funds) displays three performance metrics: Average Assignment Score at 79%, Average Assignment Time at 20 mins, and Average Assignment Participation at 22%. A navigation menu includes 'Success Center', 'Assignments', and a settings gear. A dropdown menu is open under 'Assignments', with 'Create Success Level Goal' highlighted in a red box. A red circle '1' is next to the 'Assignments' menu item, and a red circle '2' is next to the 'Create Success Level Goal' option.

Select Course Topic

On the Success Level Goal Wizard page, you will first select a course topic.

The 'Success Level Goal Wizard' page features a 'Select Course Topic' dropdown menu. The menu is currently open, showing a list of topics with radio buttons next to each. The first option, 'Select all', is selected. The other options are: Activity and Exercise, Bowel Elimination, Circulation and Perfusion, Communicating and Therapeutic Relationships, Community and Home Nursing, Critical Thinking, Development Across the Lifespan, Documentation and Reporting, and Experiencing Health and Illness.

Select Success Level Goal

Then, you will select a Success Level Goal. Students begin at Level 1: Beginner for all topics. Students can “level up” by generating Practice Quizzes on a topic and continuing to answer questions correctly.

*** Select Success Level Goal:**

Select ▲ ?

2: Increasing Competency

3: Competent

4: Confident

5: Expert

The “Success Level Goal Name” will be based on the Course Topic chosen. This field will automatically populate and cannot be edited.

*** Select Course Topic:**

Communication and Documentation ▲ ?

Select all

Communication and Documentation

Community-based Nursing

Fluids and Electrolytes

Gastrointestinal System

Health Care Delivery

Hygiene

Infection Control and Wound Care


Leadership and Management

Legal and Ethical Issues

*** Select Success Level Goal:**

Select ▼ ?

Success Level Goal Name: Communication and Documentation ?

*** Goal Due Date:** 12/31/2015  ?

Goal Due Date

Select the Goal Due Date and save.

*** Goal Due Date:** 11/15/2018  

Student View

The assigned Success Level Goal will display as a Class Assignment in the students’ view, with Due Date and Progress %.

Class Assignment Success Center | Tips for Success | Gradebook | Join a Class

Term: August 30, 2017 - December 31, 2018 | **Instructor Name:** Kristen Scribner
Product Name: Davis Edge for Essentials of Psychiatric Mental Health Nursing

Assignments **05** | Success Level Goals **01**

Success Level Goals						
Title	Target Level	Status	Due Date	Progress %	Action	
Cultural and Spiritual Considerations > Level- 3: Competent	3: Competent	Not Started	November 1, 2018	0	Create Practice Quiz	

View/Edit Assigned Success Level Goals

To view, edit, or delete an existing Success Level Goal, select "Assigned Success Level Goals" from the green drop-down menu within the Instructor Success Center.

Success Center Manage Classes | Tips for Success

Gradebook | Assignments | Settings

09/13/14 - 12/31/17
RN Funds
 Class ID: DEMO_CVK_RN_Funds
 This is a demo course

Average Assignment Score: 79% | Average Assignment Time: 20 mins | Average Assignment Participation: 22%

GRADES | TOP STUDENTS | AT RISK STUDENTS

1 Overview

- Overview
- Class Gradebook
- Content Strengths & Weaknesses
- Assignment Grades
- Success Level Progress
- Assigned Success Level Goals
- Student Activity

Status	Grade%	Time Spent	# of Questions
4/16	0	00h 00m 00s	0

Assigned Success Level Goals

Success Level Goals			
Title	Target Level	Due Date	Action
Basic Care and Comfort: Hygiene > Level- 3: Competent	3: Competent	June 29, 2018	Edit Delete
Psychosocial Integrity: Abuse, Neglect, Crisis > Level- 2: Increasing Competency	2: Increasing Competency	June 29, 2018	Edit Delete

To adjust or remove an assigned success level goal, use the “Edit” or “Delete” buttons at the right of the table. To view students’ progress toward a goal, click on the goal Title at the left.

Children and Adolescents, Mental Health Nursing of > Level- 2: Increasing Competency				
Student Name	Progress %	Questions Answered Correct	Status	Current Success Level
Snow Jon	6	2	Incomplete	1: Beginner
Barlow Kate	100	34	Completed	2: Increasing Competency
Breaux Christopher	0	0	Incomplete	1: Beginner

INSTRUCTOR SUCCESS CENTER

The Instructor Success Center provides information on class performance.

Access the Instructor Success Center

To access the Instructor Success Center, click the “Success Center” button on the dashboard.

View Class Performance

The Instructor Success Center provides several different ways to view class performance. Available options are located under the green “Overview” drop-down menu.

Gradebook

Each class within Davis Edge will have a gradebook that can be incorporated into a Learning Management System.

To access the gradebook, click **"Class Gradebook"** from the **"Overview"** drop-down menu, or click the orange **"Gradebook"** button in the upper right hand corner of the Success Center.

Individual Student Performance

To view how students are performing on an individual basis, click **"View Details"** next to the student's name.

Student Name	Status	Grade %	Time Spent	Details
Colleen Keenan	In Progress - 9/10	29	00h 03m 39s	View Details
Matt Craven	Not Started - 0/6	0	00h 00m 00s	View Details
Jane Smith	Completed - 6/6	22	00h 02m 19s	View Details
Kevin Sullivan	Not Started - 0/6	0	00h 00m 00s	View Details

You have the ability to override scores of any completed work by clicking in the "Final Grade %" column, replacing the percentage score, and then clicking "Save Final Scores." These scores will report back to both the instructor and student gradebooks.

Title	Type	Date Created	Date Due	Status	Grade %	Final Grade %	Time Spent
Anxiety, Obsessive-Compulsive and Related Disorders Quiz	Assignment	September 06, 2017	June 29, 2018	October 06, 2017 - Completed	100	100	00h 01m 54s
Bipolar & related	Assignment	October 06, 2017	October 16, 2017	October 06, 2017 - Completed	88	88	00h 00m 38s
Crisis and Community Mental Health - week 4	Assignment	October 06, 2017	October 06, 2017	October 06, 2017 - Completed	94	94	00h 02m 38s

[Save Final Scores](#)

Export Gradebook

You may export the Davis Edge gradebook and import it into a Learning Management System (LMS) by downloading a spreadsheet from Davis Edge and uploading it into the LMS. To start this process, click "Export Gradebook" from the Instructor gradebook page.

Class Details

Class Name: Example Class | Term: August 30, 2017- December 31, 2017

[Class Gradebook](#)

[Export Gradebook](#) ?

For more information about export options, click the **help icon (?)** next to the Export Gradebook button.

Class Details

Class Name: Example Class

[Class Gradebook](#)

[Export Gradebook](#) ?

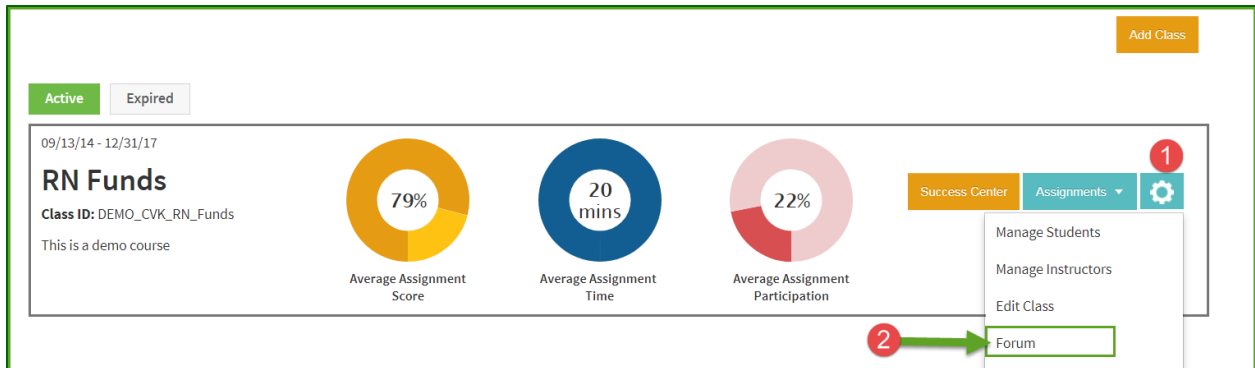
You can export your gradebook to an LMS using a csv file. Grades that are exported in the csv file will include student's grades at class assignment level and progress for success level goals. Instructors will manually have to insert the LMS usernames for the students in the csv file before importing the csv file into the LMS.

Click the help icon to close

- [Angel](#)
- [Blackboard CE4](#)
- [Blackboard CE6](#)
- [Blackboard LS](#)
- [Canvas](#)
- [Moodle](#)
- [D2L](#)
- [Individual Assignment score](#)

DISCUSSION FORUM

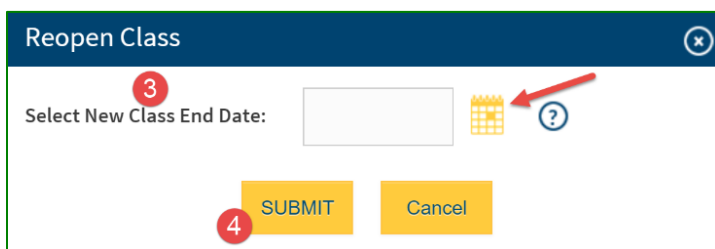
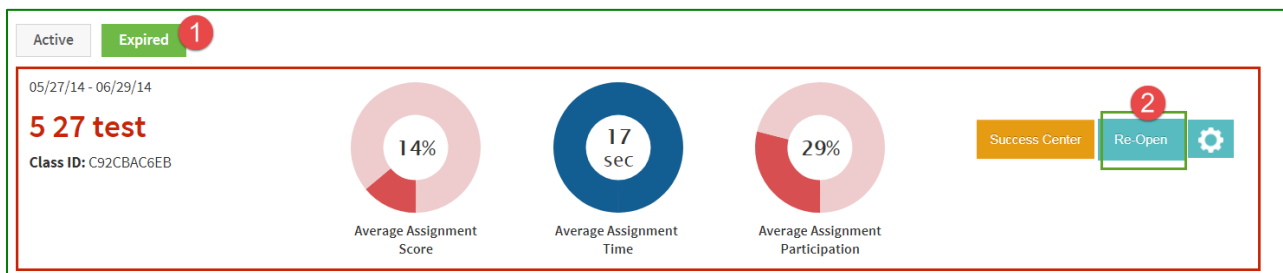
An online forum allows you to post topics for students to add comments.



RE-OPENING AN EXPIRED CLASS

If you want to grant more time to students who may have missed an initial due date within an expired class, you have the option of re-opening the class. Click the **"Expired"** tab at the top of your dashboard to expose your collection of expired classes, find the class in question, then click **"Re-Open."** You will be prompted to choose a new end date for the class. This will make the class available to the associated students again.

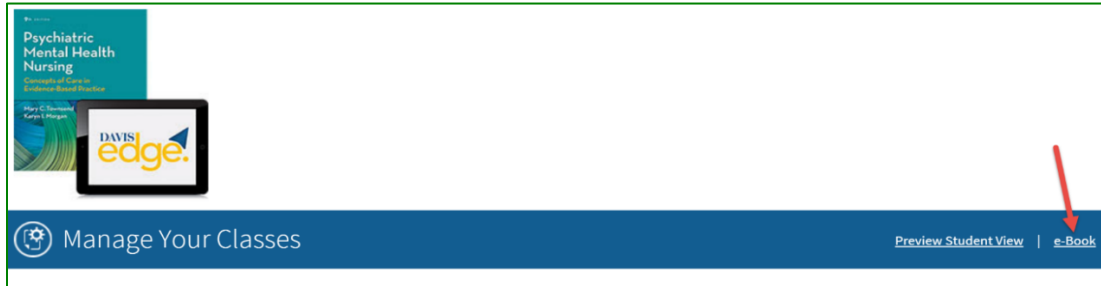
You will need to edit/extend the due dates of any activities within the class for which you wish to grant additional time. Note: any work that was completed between the initial end date and the time you re-opened the class will not have been recorded in the gradebook; students who want to take advantage of an extended activity will need to complete the work for a grade after the class is re-opened.



*** Please note:** if an expired Davis Edge class is to be cloned, it must first be re-opened with the steps above.

E-BOOK (select titles)

Select F.A. Davis titles include an e-Book in Davis Edge for instructors and students. Click the **e-Book** link located in the blue banner of your Dashboard.




To access the e-Book, you will need a Vital Source Account. If you have an existing Vital Source account, you can login using your Vital Source credentials. Or, you can create a new account from within Davis Edge.

Welcome to Your F. A. Davis Bookshelf


Enter the e-mail address associated with your VitalSource account or create a new VitalSource account.

Continue

Entering your email allows you to



Read books offline with our mobile and desktop apps.



Share your notes and highlights with friends.

You're almost done!

adopter@fadavis.com [\(change\)](#)

First Name

Last Name

Password ① Confirm Password

Security Question

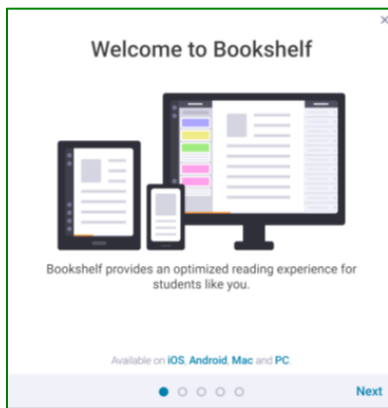
What is your favorite sport?

Security Answer

Email me occasional updates about my account activity, product updates, and special offers. (You can unsubscribe at anytime)

I agree to the [Terms of Use](#) and [Privacy Policy](#).

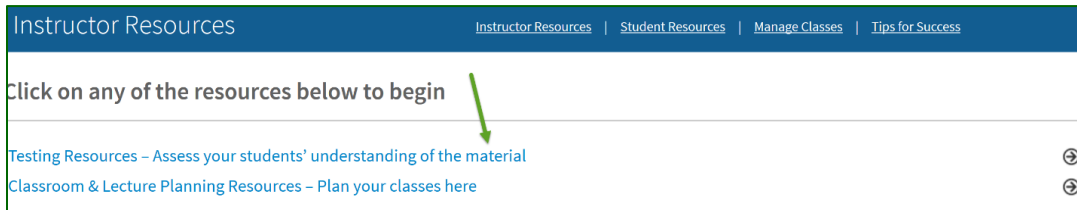
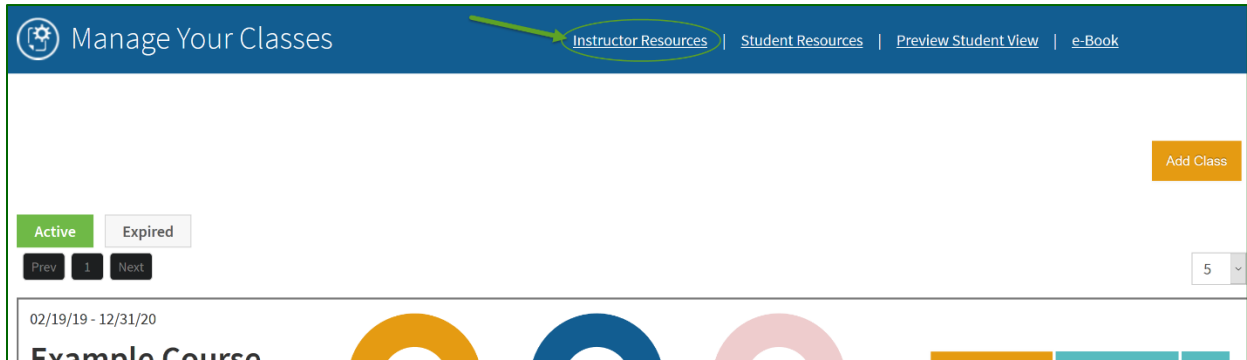
Add the book to your Vital Source bookshelf.



ADDITIONAL RESOURCES (select titles)

Select Davis Edge titles will contain supplemental instructor resources for you to access.

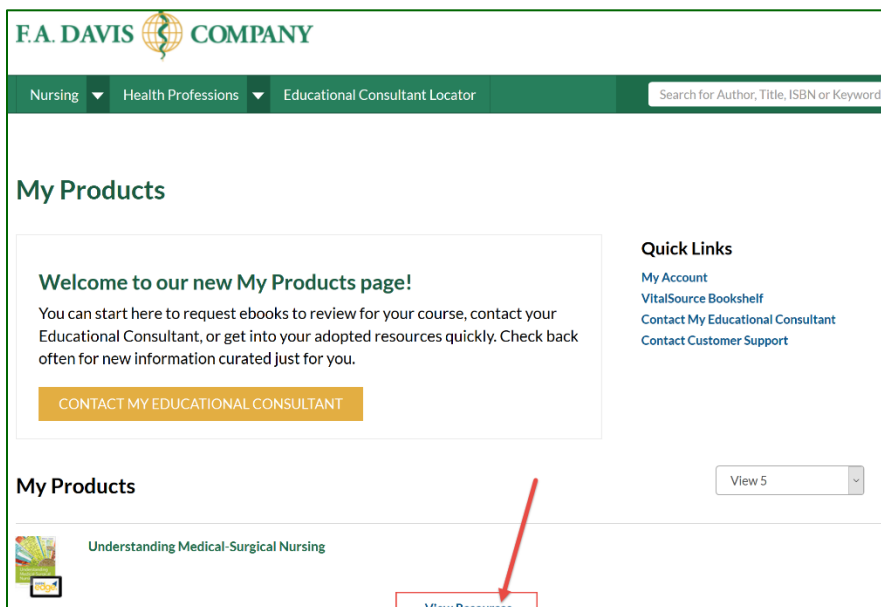
Click on the “**Instructor Resources**” link to view additional instructor materials available with your adopted textbook, such as PowerPoints, images, a test bank, or other.



You may also click on “Student Resources” to view materials provided to the students.

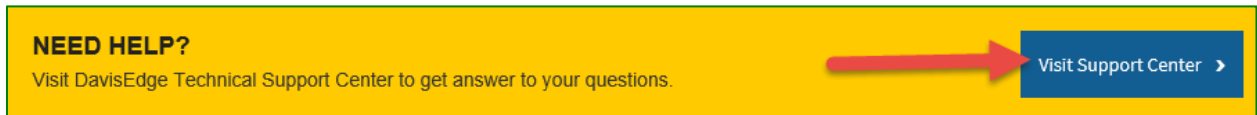
FADavis.com

Digital resources for students and instructors can also be accessed via the “My Products” page at www.FADavis.com, under “View Resources.”



TECHNICAL SUPPORT

If you have any problems with the product, please call 888-323-2847 or e-mail support@fadavis.com. You may also review the online Help Center, which offers additional support info. The **Help** link can be found at the top right of the Davis Edge page.



You may choose from a variety of sources for help and support, including videos, documents, and connections to our customer service representatives.

